**INSTALLATIONS** 

# POST CEMETERIES

Headquarters
Department of the Army
Washington, DC
15 August 1982

**Unclassified** 

# SUMMARY of CHANGE

AR 210-190 POST CEMETERIES

#### \*Army Regulation 210–190

Effective 15 September 1982

#### **INSTALLATIONS**

#### **POST CEMETERIES**

By Order of the Secretary of the Army:

E. C. MEYER General, United States Army Chief of Staff

Official:

ROBERT M. JOYCE Brigadier General, United States Army The Adjutant General

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#### Glossary

<sup>\*</sup>This regulation supersedes AR 210-190, 21 March 1975.

**RESERVED** 

#### 1. Purpose.

This regulation sets policies, procedures, and responsibilities for the operation, maintenance, and inspection of Army post cemeteries.

#### 2. References

- a. Required publications.
- (1) AR 290-5 (Army National Cemeteries). Cited in paragraphs 4e(14), 7c, and 9a.
- (2) TM 10-287 (Administration, Operation, and Maintenance of National Cemeteries). Cited in paragraphs 4e(10) and (14), 7f, 8a(1), 8c, 9a, 10, 11, 12, and 13a.
  - b. Related publications.
- (1) AR 20-1 (Inspections and Investigations: Inspector General Activities and Procedures).
- (2) AR 420-10 (Facilities Engineering: General Provisions, Organization, Functions, and Personnel.
  - (3) AR 420-70 (Facilities Engineering: Buildings and Structures).
- (4) AR 420-74 (Facilities Engineering: Natural Resources-Land, Forest, and Wildlife Management).
- (5) TM 5-630 (Repairs and Utilities: Ground Maintenance and Land Management).

#### 3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulations are explained in the glossary.

#### 4. Responsibilities

- a. The Adjutant General (TAG) will-
- (1) Supervise the operation and maintenance of Army post cemeteries and provide technical advice and staff assistance on cemetery matters
  - (2) Order headstones and markers for graves in post cemeteries.
- (3) Set and issue interments, disinterments, and gravesite reservations.
- (4) Budget and issue instructions for the removal and disposition of remains from an installation to be disposed of as excess to Army needs. When necessary TAG will supervise the reinterment of remains—
- (a) In a national cemetery when custody cannot be transferred to the next of kin.
  - (b) In private or public cemeteries as authorized by law.
  - (5) Determine eligibility for interment in post cemeteries.
- (6) Maintain central records of interments and procure headstones for use in post cemeteries and the US Military Academy Cemetery.
- (7) Make gravesites standard when possible and develop gravesite layout maps.
- (8) Approve the design and erection of private monuments for graves in post cemeteries.
- (9) Request budgeting and funding data as required. (Funds for the operation and maintenance of post cemeteries are included in the annual military appropriation for Operations and Maintenance, Army (OMA).
  - b. The Chief of Engineers (COE) will—
- (1) Transfer any post cemetery located on an inactive military installation to a State, county, and municipality, or proper agency located near the cemetery. This includes transfer of the graves, monuments, approach roads, and appurtenances. Also included in the transfer of care of the property and maintenance of cemetery records.
- (2) Annually inspect disposed of cemeteries and determine if they are being maintained by standards satisfactory to the Secretary of the Army. (When care is not satisfactory, persuade the grantee to fulfill the obligations, or invoke statutory provisions providing that an uncared for cemetery revert to the United States).
- (3) Arrange with TAG (HQDA (DAAG-PE) that a military command maintain a post cemetery reverted to the United States.
- (4) Arrange for the care and maintenance of records by the receiving element when a cemetery is transferred to another agency of the Federal Government.
  - (5) Notify HQDA (DAAG-PE) of requirements for removing

- remains from a post cemetery on an installation to be disposed of as excess to the Army's needs.
  - (6) Clear burial areas and restore land after removal of remains.
- (7) Provide technical assistance to HQDA (DAAG-PE) in the maintenance and repair of post cemeteries.
- c. Commanders of major Army commands (MACOMs) and heads of Army Staff agencies having post cemeteries on their installations will maintain general supervision of cemetery activities.
- d. The Superintendent of the United States Military Academy will establish policies for operation and maintenance of the Military Academy Cemetery. The Adjutant General and the Chief of Engineers will provide staff advice and assistance on cemetery matters when requested.
- e. The commander of an installation having a post cemetery has immediate supervision of the operations and maintenance of the cemetery. The commander's responsibilities include—
  - (1) Processing requests for interments.
  - (2) Laying out, opening, preparing, and closing of graves.
- (3) Maintaining cemetery walks, roads, drainage, walls, fences, and other facilities.
  - (4) Controlling erosion.
  - (5) Procuring and setting up temporary grave markers.
  - (6) Setting, raising, and realigning Government headstones.
  - (7) Caring for shrubs
- (8) Procuring small, grave-decorating flags, placing and removing them on Memorial Day. (see para 16).
  - (9) Maintaining gravesite layout maps.
- (10) Preparing and maintaining records of interments and gravesite reservation; submitting the reports discussed in TM 10-287, chapter 7.
  - (11) Inspecting the post cemetery annually.
  - (12) Authorizing disinterments.
- (13) Including funds I the command operating budget for post cemetery activities.
- (14) Replacing headstones or markers. (See TM 10-287 and AR 290-5.)
- f. The commanding officer of an installation that has a plot in a private cemetery used for post burials will—
- (1) Conduct an annual cemetery inspection to insure that the graves are maintained by the private cemetery owners as agreed when the gravesites were brought.
- (2) Raise, realign, clean, and replace unserviceable Government headstones.
- (3) Prepare and maintain records of interment of burials in graves brought by the Government. (see para 10).
- (4) Assist local veterans' groups, as needed, by furnishing and placing small, grave-decorating flags on Government-owned graves on Memorial Day.

#### 5. Post cemeteries

- a. New post cemeteries will not be established. Present ones will not be expanded beyond existing boundaries according to a Munitions Board ruling of 3 March 1950.
- b. Burials in post cemeteries on active installations that have available gravesites are authorized.
- c. Post cemeteries on installations that have been or are scheduled to be closed will be disposed of under the act of 1 July 1947 (61 Stat 234; USC 296). They are to be transferred to a State, county, municipality, or other proper agency.
- d. Departments or agencies, other than Army, having installation cemeteries to be closed will dispose of any remains. If the remains are to be moved to an Army cemetery, approval must be obtained from HQDA (DAAG-PED). Arrangements must also be made to pay for the opening and closing of the new grave and for restoring the distributed area in the cemetery.
- e. Only burials in reserved graves or additional interments in occupied graves can be made in an inactive post cemetery. Such burials are authorized only with prior written commitments and within Army resources and capabilities. If Army does not have resources for these burials, the responsible commander can authorize next of kin, or designated agent, to make arrangements for interment

at their own expense. After burial, the commander will submit a DA Form 2122 (Record of Interment) to HQDA (DAG-PED), ALEX, VA 22331, and erect headstones when received. (See para 8.)

- f. Once a post cemetery has been inactivated, the decision in final even if the installation on which it is located is reactivated. Only burials discussed in e above are authorized.
- g. The commander of an installation with an active or inactive cemetery can approve disinterments at no expense to the Government on receipt of written consent from all close relatives or if a court has ordered the disinterments.
- h. Next of kin planning a post cemetery burial will be told of the temporary nature of a cemetery. (It may be transferred to local authorities or the remains moved to an national cemetery.

#### 6. Interment eligibility

- a. The following persons are eligible for burial at a post cemetery:
- (1) Any member or retired member of the Armed Forces of the United States. (A retired member is one who receives retired pay for service in the Armed Force and is carried on an official service retired list.)
- (2) The wife, husband, widower, and minor children of (1) above. Dependents are authorized burial only if the service member is or will be interred in the same post cemetery. (See glossary for explanation of 'minor children.')
- (3) An unmarried adult child incapable of self support at the time of death because of a physical or mental condition. A request for interment at a desired post cemetery must be sent to the post commander. Documentation to accompany the request must include—
- (a) A notarized statement from a person having direct knowledge of the marital status and degree of dependency of the deceased child.
  - (b) The name of the child's primary eligible parent.
  - (c) The military service on which the burial request is made.
- (d) A certificate from an attending physician for the child, indicating the length of the physical or mental disability. The certificate must be sent to the cemetery officials for approval.
- (4) Widows and widowers of Armed Forces members lost or buried at sea or officially declared permanently absent in status of missing or missing in action.
- (5) Military prisoners who die while in Army custody and are not claimed by the next-of-kin or other persons legally authorized to dispose of the remains.
- (6) Prisoners of ware and interned aliens who die while under Army control.
- (7) Unclaimed remains of indigents who have died on Army posts but cannot be transferred to civil authorities.
- (8) Honorably discharged veterans of an immediate family member (wife, husband, minor child) has been interred in the cemetery. Veterans not covered by this regulation may qualify for burial in a Veterans Administration (VA) cemetery.
- (9) A surviving spouse whose remarriage is void- terminated by death or dissolved by annulment or divorce by a court-regains eligibility for burial.
- b. The following persons are not eligible for burial in a post cemetery:
- (1) A father, mother, sister, brother, or in-law of a service member, even though he or she is dependent on the member for support.
- (2) A spouse who is divorced from a service member, or is widowed but remarried at the time of his or her death.
- (3) A person who has volunteered for service with the Armed Forces but has not actually served on active duty.

#### 7. Gravesite assignments

- a. All gravesites will be assigned without regard to military rank, race, color, sex, religion, age, or national origin.
- b. Gravesites for persons now living will not be reserved in advance of interment. (Reservations made prior to 1 May 1975 are still being honored.)
  - c. Only one gravesite in a post cemetery will be assigned to a

- family unit for burial. (see AR 290-5.) This policy will apply uniformly to later burials, unless decedents made gravesite reservations before 1 May 1975.
- d. Reservations made before 1 May 1975 will continue in effect unless canceled by the reserve or because he or she has become ineligible for burial 1 May 1975.
- e. A reservee may give up a gravesite if he or she agrees to be buried in the same grave with the family member interred there.
- f. When a gravesite is canceled, the commander will send a DA Form 2121-R (Record of Gravesite Reservation) to HQDA (DAAG-PED), ALEX, VA 22331. (See TM 10-287.)

#### 8. Marking of graves

- a. Graves in a post cemetery will be marked with a standard, upright Government headstone. (However, the next of kin, at his or her own expense, may erect a private monument in a section where private monument in a section where private monuments are permitted.) The following procedures apply:
- (1) After interment, the grave will be marked with a temporary gravemarker. The temporary gravemarker will show the decedent name, rank, organization, date of death, and grave number. (see TM 10-287.)
- (2) On receipt of DA form 2122 (para 5e), HQDA (DAAG-PE) will send the original of the form to the VA, which procures headstones and markers. Next of kin should verify all dates, facts, and spellings on the form.
- (3) 'Headstone Not Required' will be placed on the for, if a private monument has already been erected at the gravesite or next of kin plans to erect a private monument.
- b. Inscriptions on Government headstones will be according to VA policies. Next of kin desiring memorial markers should submit (or approve submission of) VA Form 40-1330 (Application for Headstone or Marker) to the VA.
- c. The replacement and setting of Government headstones will be per TM 10-287, section II, chapter 4.

#### 9. Erection of private monuments

- a. Procedures for obtaining approval of the design and erection of private monuments are in AR 290-5 and TM 10-287. The dimensions and style of private monuments should be the same as the private monuments in Arlington National Cemetery.
- b. The name of each additional person interred in a grave marked with a private monument will be inscribed at private expense. Approval of the inscriptions should be obtained from HQDA (DAAG-PED).

#### 10. Recording interments and reservations

All interments and reservations will be recorded on DA Form 2123 (Record of Interments and Reservations). Records will be maintained at Army installations having a post cemetery. (A copy need not be sent to HQDA (DAAG-PED)). (See TM 10-287, chap 7, for instructions on preparing this form.)

#### 11. Cemetery operations

Cemetery operations will be reported on DA Form 2684-R (Cemetery Operations-Utilization of Gravesites.) (See TM 10-287, chap 7, for instructions on preparing the form.) This form is to be submitted at the end of the month only by post cemeteries having change of statistics. The original copy will be sent to HQDA (DAAG-PED), ALEX, VA 22331, no later than the 5th of the following month. One copy of the form will be sent to the proper MACOM, and a duplicate copy will be retained for the cemetery records. The form may be sent without a letter of transmittal.

#### 12. Disposition of records

All records kept on post cemeteries will be disposed of per TM 10-287. Records transferred with a post cemetery to a State or political subdivision or to another Government agency will be maintained by that receiving element.

#### 13. Maintenance standards

- a. Post cemeteries located on active or inactive Army installations will be maintained per TM 10-287, AR 420-10, AR 420-70, AR 420-74, and TM 5-630.
- b. Criteria for the maintenance for post cemeteries transferred to a State, county, municipality, or other agency are discussed in (1) through (5) below.
  - (1) Grounds will be maintained at all times, to include—
  - (a) Suitable ground cover to eliminate dust, mud, and erosion.
  - (b) Fertilization and irrigation when necessary.
  - (c) Properly maintained gravel, crushed stone, or other surface.
  - (d) Mowed, neat appearance of grass, weeds, and brush.
  - (e) Leveling of sunken graves.
  - (f) Open and clean drainage channels.
  - (g) Restoration of turf or other surface treatments.
  - (h) Grave areas policed of all debris.
- (2) All roads and walks will be kept in a safe and satisfactory condition. Culverts, bridges, gutters, and drainageways will be kept open and free of undesirable vegetation.
- (3) Buildings, walls, fences, gates, flagpoles, and other structures will be properly maintained. Painted surfaces will be repainted as often as necessary to preserve the structures.
- (4) Headstones, monuments, and other markers will be aligned and kept free of direct or discoloration.
- (5) Water and sewer systems and electrical facilities in the cemetery will be maintained for safety and proper care of the area.
- c. Post cemeteries on inactive Army installations will be maintained by an active military installation designated by the proper Army commander.

#### 14. Inspection of post cemeteries

- a. Frequency of inspections. Each post cemetery will be inspected regularly by—
  - (1) The post or installation commander at least once a year.
- (2) An inspector general as part of the installation inspection (AR 20-1).
  - (3) HQDA (DAAG-PE), biennially.
- (4) Representatives of the COE at least once a year for post cemeteries disposed of under the act of 1 July 1947.
  - b. Results of inspections.
- (1) Results of inspections made by the installation commander will be sent through channels to HQDA (DAAG-PED), ALEX, VA
- (2) Information on a post cemetery extracted from the inspector general's inspection will be sent through channels to HQDA (DAAG-PED), ALEX VA 22331, for comment or necessary action.
- (3) Results of inspections by representative of the COE will be sent to HQDA (DAEN-REM), WASH DC 20314. The COE will furnish an information copy of the report and his comments to HQDA (DAAG-PED), Alex Va 22331.
- (4) Results of inspections made by HQDA (DAAG-PE) will be sent to the commander of the installation responsible for an inspected cemetery.

#### 15. Disinterment of remains

The Federal agencies that govern the movement of radioactive materials in the United States are—

- a. Each request for disinterment of remains from a post cemetery will be sent to the responsible commander for approval. The request will include the following documents:
  - (1) A full statement of reasons for the proposed disinterment.
- (2) Notarized affidavits by all close relatives of the decedent that they have no objection to he disinterment. (Samples of affidavits are shown in appendixes A and B.)
- (3) A sworn statement by a person knowing the fact that those who supplied affidavits are all the living close relatives of the deceased, including the personnel who directed the internment.
- b. Instead of the documents listed in a above, an order of a court of competent jurisdiction may by submitted. The Department of the

Army or officials of the cemetery should not be a party to the court action,.

### 16. Procurement of grave-decorating flags for Memorial Day

- a. The commander responsible for the post cemetery will submit annual requirements on or before 1 July for decorating flags to the Defense Logistics Agency, Philadelphia, PA 19101.
- b. On or before 15 March each year, the commander will submit a requisition for the flags to the Defense Logistics Agency, Defense Personnel Support Center, Philadelphia, PA 19101. Flags are requisitioned on DD Form 1348 (DOD Single Line Item Requisition System Document).

#### 17. List of post cemeteries

A list of post cemeteries and burial plots for which the Department of the Army is responsible is shown in appendix C. The status of each cemetery is also noted.

TO: Commander (Name of installation or	post)
I hereby request authority for the dis-	interment of the remains of my
(Relationship of deceased)	(Name and rank of deceased)
	I understand that the expenses of the
(Name of cemetery)	
disinterment cannot be borne by the Gove	ernment.
Cemetery was made by	e decedent would be interred in the Post who is (living) e and relationship)
(deceased)	
	g insert present address)
This is being requested because	
`	the following named persons agreeing to
tives (surviving spouse, parents, adult br	ed individuals are all the living close rela- others, adult sisters, and adult children) of and rank of deceased)  day of,
	Signature
Sworn to and subscribed before me this	, day of,
	Notary Public
	My commission expires
[Seal]	•

ne remains	from the	
	(Name of post cemetery)	
Signature	Relationship to Deceased	Address
worn to and subscrib Seal]	ped before me this day of	
	Notary Public	

#### Appendix C **PÖST CEMETERIES**

#### Status codes:

- 1-An active post cemetery on an active Army installation, in which additional burials in the same grave or in unused or reserved gravesites are authorized by the Department of the Army. 2—An inactive post cemetery on an inactive post.
- 3—An inactive post cemetery on an active post, in which all gravesites within the original boundary of the cemetery have been used or reserved.
- 4-An active post cemetery on an inactive post.
- 5—An inactive plot in a commercial cemetery that was used for post burials.
- 6—Post cemetery that has been transferred to a State or political subdivision of the State (act of 1 July 1947,
- 61 Stat 234; 24 ÚSC 296).

Location 1. Aberdeen Proving Ground Aberdeen Proving Ground, MD 21005 2. Benicia Arsenal Benicia, CA 94510 3. Benning, Fort Fort Benning, GA 31905 4. Bragg, Fort Fort Bragg, NC 28307 5. Carlisle Barracks Carlisle Barracks, PA 17013	Jurisdiction US Army Materiel Development and Readiness Command (DAR-COM) DARCOM  US Army Training and Doctrine Command (TRADOC) US Army Forces Command (FORSCOM) TRADOC	Code 3 2 1 1 3	Remarks
6. Evens, Fort Fort Evens, MA 01433	FORSCOM	1	Burials in new gravesites are restricted to cremated remains. Casket remains may be buried in occupied or reserved gravesites.
7. Douglas, Fort Fort Douglas, UT 84113	FORSCOM	4	
8. Edgewood Arsenal Aberdeen Proving Ground, MD 21005	DARCOM	3	
9. El Reno Post Čemetery El Reno, OK 73036	TRADOC	2	Fort Reno, OK, Remount Station transferred to US Department of Agriculture in 1949; satellited on Fort Sill, OK, for administration of maintenance.
10. Huachuca, Fort Fort Huachuca, AZ 85613	US Army Communications Command	1	
11. Knox, Fort Fort Knox, KY 40120	TRADOC	3	
12. Lawton, Fort Fort Lawton, WA 98199 (subinstallation of Fort Lewis)	FORSCOM	3	
13. Levenworth, Fort U.S.D.B Fort Leavenworth, KS 66027	TRADOC	1	Burials are restricted to persons listed in paragraphs 6a(5) and (6).
14. Lewis, Fort Fort Lewis, WA 98433	FORSCOM	3	
15. McClellan, Fort Fort McClellan, AL 36205	TRADOC	1	
16. Meade, Fort George G. Fort George G. Meade, MD 20755	FORSCOM	3	
17. Missoula, Fort Fort Missoula, MT 59891	FORSCOM	4	Transferred to Missoula County, MT, in 1948. Reacquired by US Government in September 1956.
18. Monterey, Presidio of Presidio of Monterey, CA 93940 (subinstallation of Fort Ord)	FORSCOM	3	
19. Richardson, Fort Anchorage, AK 99505	FORSCOM	1	
20. Riley, Fort Fort Riley, KS 66442	FORSCOM	1	
21. Schofield Barracks APO San Francisco 96557	US Army Western Command	1	
22. Sheridan, Fort Fort Sheridan, IL 60037	FORSCOM	1	
23. Sill, Fort Fort Sill, OK, 73503	TRADOC	1	
24. Stevens, Fort Fort Stevens, OR 97121	FORSCOM	4	Transferred to City of Hammond, OR, on 2 March 1948. Government reacquired title as of 18 April 1960.

**Status** 

25. Vancouver Barracks	FORSCOM	4	
Vancouver Barracks, WA 98661	TDADOO	4	
26. Wood, Fort Leonard Fort Leonard Wood, MO 65473	TRADOC	1	
27. Worden, Fort	FORSCOM	4	Inactivated and later reactivated. Adminis-
Port Townsend, WA 98368	TOROGOM	7	trated by Fort Lewis, WA.
,			•
PLOTS IN PRIVATE CEMETERIES USED FO	R POST BURIALS		
Fitzsimons General Hospital	US Army Health Services Com-	5	
Denver, CO 80240	mand		
(burials made in Fairmont Cemetery)		_	
2. Hayes, Fort	TRADOC	5	
Columbus, OH 43215			
(burials made in Greenlawn Cemetery) 3. Wayne, Fort	FORSCOM	5	
6301 W. Jefferson Avenue.	FORSCOW	3	
Detroit, MI 48217 (burials made in Woodmere			
Cemetery)			
POST CEMETERIES TRANSFERRED TO A S	STATE OR MUNICIPALITY		
Augusta Arsenal	6	Transferred	
Augusta, GA		to City of	
		Augusta,	
		GA, on 9	
		September 1959.	
2. Boise Barracks (Fort Boise).	6	Boise Bar-	
Boise, Idaho	O	racks trans-	
Boloc, Idano		ferred to City	
		of Boise on	
		2 March	
		1948.	
3. Crittendon, Fort	6	Transferred	
(also known as Old Camp		to State of	
Floyd), Utah		Utah on 30	
		November 1948.	
4. Custer, Fort	6	Transferred	
Battle Creek, MI 49014	O	to Veterans	
Datio Groot, III 10011		Administra-	
		tion (VA) 30	
		May 1982	
5. Ontario, Fort	6	Transferred	
Oswego, NY		46 acres to	
		State of New	
		York in	
6 Caakata Harbar	6	1948.	
6. Sackets Harbor	6	Transferred	
(Madison Barracks Post Compton)			
(Madison Barracks Post Cemetery),		to town of Sackets Har-	
(Madison Barracks Post Cemetery), Jefferson County, NY		Sackets Har- bor, NY,	

#### **Glossary**

#### Section I Abbreviations

#### COF

Chief of Engineers

#### MACOM

Major Army command

#### OMA

Operation and Maintenance, Army

#### TAG

The Adjutant General

#### VA

Veterans Administration

#### Section II Terms

#### Active duty

Full-time duty in one of the active military services of the United States.

#### Active post cemetery

A cemetery located on an active installation. It has unused or reserved gravesites in which the Army authorizes burials.

#### **Armed Forces**

The Army, Navy, Air Force, Marines Corps, and the Coast Guard.

#### Close relatives

Widow, widower, parents, adult brothers and sisters, and the adult children of a decedent. Also a person who directed an initial interment, if living.

#### **Inactive post cemetery**

A cemetery located on one of the following posts:

- a. An inactive post.
- b. An active post in which all gravesites within the original boundaries have been used or reserved.
- c. An active post on which additional burials are authorized in reserved gravesites only.

#### Installation

Improved real estate established by and under the control of the Army as a place where mission functions of the Army may be carried on.

#### Minor children

A natural, step, or adopted son or daughter of an eligible service-connected parent, if—

- a. The minor child is unmarried and is less than 21.
- b. The minor child is unmarried and is pursuing a course of education at an approved institution and has not attained the age of 23.

## Plots in private cemeteries used for post burials

Plots located within a private cemetery that can be used for post burials.

#### Post cemetery

A military cemetery (as distinguished from a national or private cemetery) under jurisdiction of the Army. It may be located on an active, inactive, or former Army installation.

#### Private cemetery on an Army installation

A civilian cemetery on land acquired by the A r m y. The cemetery m a y be G overnment on G overnment owned.

#### Retired member

Any retired member of the Armed Forces of the United States. A member who has performed active military service, is carried on an official service retired list, and receives retired pay for his or her service in the Armed Forces.

#### Unmarried adult dependent child

A natural, step, or adopted son or daughter of an eligible service-connected parent who is—

- a. Unmarried.
- b. Permanently incapable of self-support because of physical or mental disability incurred before age 21.
- c. Up to time of death still dependent for support because of physical or mental condition.

#### Section III

#### Special Abbreviations and Terms

There are no special terms.

# USAPA

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